

**Capital Area Human Services District Board Meeting  
June 10, 2019 Minutes**

**Directors Present:** Thomas Sawyer, Chair; Kathy D’Albor, Vice Chair; Rev. Louis Askins; Amy Betts; Christy Burnett; Gerri Hobdy, Gail Hurst; Becky Katz; Virginia Pearson; Rikki Permenter, PhD; and Genny Nadler Thomas

**Directors Absent:** Laverne Aguillard; Vickie King; and Gary Spillman

	<b>RESPONSIBLE PERSON</b>	<b>DISCUSSION</b>	<b>FOLLOW-UP</b>
Approval of the June 10, 2019 Consent Agenda and Approval of the Minutes for May 6, 2019.	Mr. Sawyer	Mr. Thomas Sawyer, Board Chair, called the meeting to order at approximately 1:05 p.m. A quorum was present.  Ms. C. Burnett made a motion to approve the minutes of May 6, 2019 and the June 10, 2019 consent agenda. Ms. B. Katz seconded the motion.	There were no objections and the motion passed.
Public Comment	Mr. Sawyer	<ul style="list-style-type: none"> <li>There was no public comment.</li> </ul>	
Government Street Facility Recent Flooding	Dr. Kasofsky	<ul style="list-style-type: none"> <li>Dr. Kasofsky provided a status report on the recent flooding of the CAHSD Government Street location, Building 2, 1<sup>st</sup> floor (left side). She gave a detailed overview of the plan in place to minimize disruption of client service. CAHSD lost two full days of operation.</li> <li>Mr. Sawyer stated that Dr. Kasofsky has kept him informed of actions being taken to continue provision of services and he commended CAHSD staff. A letter of commendation will be sent to CAHSD staff from the Board.</li> </ul>	
Communications	Dr. Kasofsky	<p>Communications:</p> <ul style="list-style-type: none"> <li>Faith Based Opioid Training was held on June 1 and was free and open to the public.</li> <li>Non-Opioid Pain Approaches: Dr. Kasofsky provided an overview of the meeting/presenters and the panel. She stated that this may be added to CAHSD’s strategic plan next year. The plan would be to create a team to provide pain assessment and to develop a team approach for addressing chronic pain.</li> <li>DD Town Hall Meeting – The first meeting is scheduled for June 18<sup>th</sup> in Ascension Parish. A flyer with meeting information was provided. The second meeting will be held in East Baton Rouge. These meetings are sponsored by CAHSD and the Regional Advisory Council (RAC).</li> <li>Families Helping Families meeting on disruptive behavior will be held at CAHSD on June 11<sup>th</sup> from 10:00 a.m. -12:00 p.m.</li> </ul>	
Moves: NBR, AP, EBR	Dr. Kasofsky	<p>Moves:</p> <ul style="list-style-type: none"> <li>NBR – A lease has been signed and the goal is to move MDMHC</li> </ul>	

		<p>into the Howell Place location by the middle or end of the month.</p> <ul style="list-style-type: none"> <li>• MDMHC will be renamed and called CAHS – North. The clinic will be located on the 2<sup>nd</sup> floor and has space for growth. OHCC will open a clinic on 3<sup>rd</sup> floor and CAHSD will provide behavioral health services.</li> <li>• Ascension Parish – K. Matassa, Parish President has verbally agreed to pay 50% of the rent for GMHC.</li> <li>• EBR – CAHSD is considering Bon Carre located on Florida Blvd. as a possible site to relocate the Government Street location and is in the process of reviewing the layout. The Virginia College site is also a consideration.</li> <li>• Dr. Kasofsky recently met with Commissioner Jay Dardenne and was told that CAHSD needs to have a lease in place within 60 days.</li> </ul>	
LDH Contract	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• LDH Contract – CAHSD and LDH have a signed contract which will be added to the Board binders. Copies were available for review.</li> </ul>	
CAHSD Mission/Vision	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• Dr. Kasofsky stated that the CAHSD Mission/Vision needs to be revisited/updated to keep up with the changes being made. She explained that it will be reviewed first by the Executive Management Team and then presented to the Board for input.</li> </ul>	
AOT Status	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• AOT Status – AOT is moving along, there is a status hearing with a new client who is currently at the hospital. EBR, Jefferson and New Orleans have put together a team.</li> </ul>	
Bridge Center SOP Status	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• The Bridge Center SOP will be released on June 19<sup>th</sup>. She reminded the Board that the SOP was written by K. Pino. Dr. Kasofsky provided a brief overview of the two individuals contracted to approve the SOP and who will also be on the SOP review panel.</li> <li>• Dr. Kasofsky and Tonja Myles are on the Operational Committee. The Bridge Center Board was asked to identify and add people with legal and financial backgrounds to expand the Board membership.</li> </ul>	
BRPD Wellness Contract	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• BRPD Wellness Contract – J. Nosacka has been working with the Police re: wellness for the officers. They have funding for a social worker to be available when needed.</li> <li>• CAHSD will work with the BRPD grant writer to write another grant to fund integrated teams with police officers and social workers going out.</li> </ul>	
SIM (Sequential Intercept Mapping)	Dr. Kasofsky	<ul style="list-style-type: none"> <li>• SIM is a term used for before a person, typically with mental health problems gets arrested. Dr. Kasofsky explained Intercept 0 and Intercept 1 (when they are involved with law enforcement).</li> <li>• SAMHSA is coming to CAHSD next month to map it out for EBR. Approximately 50 people have been identified to participate. The goal is to have a product that will show the gaps and how to address them.</li> </ul>	



		<ul style="list-style-type: none"> <li>Justice Reinvestment Grant Application – Dr. Kasofsky reminded the members this grant was recently returned. The money is still available and they want a new grant application submitted. This grant is for approximately \$327K. The next grant comes out in August.</li> </ul>	
Parenting groups	Dr. Kasofsky	<ul style="list-style-type: none"> <li>Parenting Groups – CAHSD hired Ms. Gwen Knox to conduct the groups, which was an 8 week program. Eight people finished the group. Another group will start in July.</li> <li>School Based Summer Camp Program is going well. A report will be provided to the Board at the end of the camps.</li> </ul>	
FY'19 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> <li>FY'19 Budget – there are no problems this year and will close out fine. CAHSD SGR has increased. Dr. Kasofsky stated that if Medicaid expansion goes away, CAHSD will have to lay off 30% of staff.</li> </ul>	
FY'20 Budget	Dr. Kasofsky	<ul style="list-style-type: none"> <li>FY'20 Budget – is a standstill budget. Dr. Kasofsky and R. Harris didn't really need to go to the Capital this year.</li> <li>CAHSD is currently paying \$12 per square foot that is allowed in our budget for the Government Street location. The real cost would be \$19-\$20 sq. foot. CAHSD will receive \$12 from them for rent per sq. foot. The total rent cost shouldn't be too far off from what is currently being paid for rent and building maintenance.</li> </ul>	
Self-Generated Revenue (SGR)	Dr. Kasofsky	<ul style="list-style-type: none"> <li>April 2019 SGR – Dr. Kasofsky provided an overview of the SGR report. A copy of the report was provided.</li> </ul>	
Board Membership	Dr. Kasofsky	<ul style="list-style-type: none"> <li>Dr. Kasofsky provided an overview of the EBR Parish Board membership status. As required by law, EBR Parish Council submitted two (2) nominees to the Governor for: (1) Ms. Pearson's upcoming vacant seat and (2) the vacancy created with Dr. Carpenter's passing.</li> <li>Ms. Pearson (reappointment) and Ms. Stephanie Webb (new appointment for EBR vacancy) were recommendations for appointment/reappointment.</li> <li>Mr. Sawyer's reappointment request was also submitted and will be included on the EBR Parish Council in July.</li> <li>There was discussion re: Iberville Board membership. Rev. Askins has expressed a desire to discontinue service and Ms. D'Albor has expressed a desire to continue service. Their requests will be submitted to Iberville Parish.</li> </ul>	
<b>Report from Chairman</b>			
<b>Board Policy Review by Direct Inspection/Board Business</b>			
Agenda Planning	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Agenda Planning Policy was reviewed by the Board members. Ms. G. Hurst made a motion to accept without changes. Ms. C. Burnett seconded the motion.</li> </ul>	There were no objections and the motion passed.

Policy Assignment	Dr. Permenter	<ul style="list-style-type: none"> <li>Policy Review Assignment: Cost of Governance – Dr. Permenter stated she reviewed the policy and no change is needed.</li> </ul>	
Cost of Governance	Mr. Sawyer	<ul style="list-style-type: none"> <li>The Cost of Governance Policy was reviewed by the Board members. Ms. G. Hobdy made a motion to accept without changes. Ms. G. Nadler Thomas seconded the motion.</li> </ul>	There were no objections and the motion passed.
Code of Conduct & Conflict of Interest Policy	Mr. Sawyer	<ul style="list-style-type: none"> <li>The proposed revisions to the Code of Conduct and Conflict of Interest Policy was reviewed by the Board members. Rev. L. Askins made a motion to accept without changes. Ms. G. Hurst seconded the motion.</li> </ul>	There were no objections and the motion passed.
Election of Officers	Mr. Spillman	<ul style="list-style-type: none"> <li>There Nominating Committee Ballot Recommendation was reviewed/discussed. Ms. K. D’Albor made a motion to re-nominate Mr. Sawyer as Chair for another term and to nominate Ms. Betts as Vice Chair. Ms. C. Burnett seconded the motion.</li> </ul>	There were no objections and the motion passed.
Next Policy Assignment	Mr. Sawyer	<ul style="list-style-type: none"> <li>Next assignment: Global Linkage - Genny Nadler Thomas</li> </ul>	
Adjournment	Mr. Sawyer	<ul style="list-style-type: none"> <li>The meeting was adjourned.</li> </ul>	
Next Meeting	Mr. Sawyer	The next CAHSD Board meeting will be on August 5, 2019, at 1:00 p.m. at 4615 Government Street, Building 2, Room 200A. There will be no Board meeting in July.	